

Region 4 MCIR News

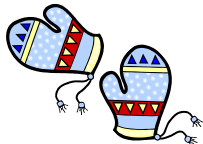
Michigan Care Improvement Registry (MCIR) Winter 2009

Michigan Care Improvement Registry Update

- Training for the Vaccine Inventory Module (VIM) will continue into 2009. VFC providers not yet trained will be contacted early this year by the Region 4 MCIR office or their local health department to schedule training. Development of E-Ordering on MCIR is not yet complete. However, it is still planned as the next step for fully implementing Centralized Ordering and Distribution (COD). Providers will receive training for E-ordering when the system is ready.
- Program screening results will soon be available in MCIR for Newborn Hearing, Newborn Screening, and Early Periodic Screening, Diagnosis and Treatment (EPSDT) programs. By linking to the Michigan Department of Community Health (MDCH) data base, MCIR will provide information for these programs similar to the Lead tab, which now displays test results for children who have been lead tested.

Vaccine Inventory Module (VIM) Tips

- Before balancing your inventory in the VIM, assure that all administered doses and VIM transactions have been entered into MCIR.
- Make sure that any transactions used for balancing are dated on or before the *"Balance Inventory as of"* date entered on the **Balance Inventory** screen. This date should be your refrigerator count date.
- VIM tip sheets are periodically updated and are available online. Access the latest VIM tip sheets and other reference materials at <http://www.mcir.org/SuperVIM.html>.



Contest !

Answer the following questions for a chance to win! Participants with all the correct answers will be placed in a drawing for a \$10.00 gift card for Target. Email or FAX the answers to the regional staff by **February 20, 2009.**

1. MCIR _____ are able to associate an existing user or add a new user to their provider site.
2. Make sure that any transactions used for balancing are dated on or before the _____ date entered on the Balance Inventory screen.
3. Remember to inform the _____ office if your office has moved.

Wondering if you got the correct answers last time?
The answers for the **Fall 2008** contest were:

1. **Vaccine Information Statements** provided to patients should be those with information about MCIR immunization reporting requirements.
2. Lot numbers with the same National Drug Code (NDC) and **expiration date** can only be added once to an inventory in the Vaccine Inventory Module (VIM).
3. Questions regarding the Vaccines for Children (VFC) program should be directed to your **local health department**.

Congratulations to our last contest
prize winner Lisa McQuire at
Saint Marys of Michigan in Birch Run.

Associating an Existing or New MCIR User to a Provider Site

MCIR **Site Administrators** are able to associate an existing user or add a new user to their provider site. Generally, at least one person at each provider office has been assigned the site administrative role status by Region 4 MCIR. If your office does not have a MCIR Site Administrator, contact the Region 4 MCIR office for assistance. To find or add a user:

1. Log into your MCIR site. Click on **Add/Find User** under **Administration** on the home page. A **Find User** screen will appear.

https://sso.state.mi.us - User Search - Site: MDCH LHD ADMIN - Microsoft Internet Explorer

Find User [Print Help](#)
[Home](#) [Exit](#)

Person Reports VIM Rem/Rec Imp/Exp **My Site** Admin Sch/CC Other
Add/Find User

First Name Jane Last Name Doe
User Id
Use '*' for wildcard search

Search Results

[Add New User](#) Click column heading for desired sorting preference. User count: 1

User Id	User Name	Pin	Agreement Status	
not-registered	doe, jane	3655-80-61	Not Accepted	Associate

2. To verify if the user is already in the MCIR system, enter their first and last name and click on **Submit** to search.
3. If the user is found, click on **Associate** to add them to your site. An **Edit User Role** screen will pop-up. Choose **Provider (Public and Private)** for full access or **View Only** for limited access.

4. If the user is not found, click on **Add New User**. A **User Information** screen will appear. Complete the screen with required information and submit. The new MCIR user will be notified through the email address entered on the screen with instructions to complete registration.
5. To access MCIR, the user will need to log on with their Single Sign-On (SSO) user ID and password.

https://sso.state.mi.us - User Information - Site: AA MCIR Region 4 - Microsoft Internet Explorer

User Information [Print Help](#)
[Home](#) [Exit](#)

Person Reports Rem/Rec Imp/Exp **My Site** Admin Sch/CC Other
Add/Find Site Add/Find User

User Details:
First Name* Albert Last Name* Einstein
Position*
Notification E-mail Recipients:
Please enter/check one or more E-mail addresses so registration instructions can be sent. The E-mail address will not be saved.
To:
 mcir4@gchd.us
All fields marked with * are mandatory

Region 4 MCIR Registry Office
Genesee County Health Department
630 S. Saginaw St.
Flint, MI 48502

Help Desk: 1-888-217-3903
Fax: 1-810-257-3809
MCIR4@gchd.us

Online Information and Support:
www.MCIR.org

Don't Forget

- When searching for a person in MCIR, look under different forms of a name, such as Bob for Robert. This is especially true when looking for adult records that have been added to MCIR.
- MCIR Site Administrators should periodically verify that their provider address, phone number and other site information is correct in MCIR, especially if your office has moved. Go to **My Site** on your MCIR home page and click on **Edit My Site** to access the **Site Information** screen.
- Remember to inform the Region 4 MCIR office if your office has moved.